



3340 McHugh Lane  
Helena, MT 59602  
hacmt.com

March 2022

Dear Candidate,

Thank you for taking the time to review the Helena Athletic Club (HAC) Girls Optional Coach/Team Director position in beautiful Helena, Montana. This position offers the right candidate a dynamic and rewarding opportunity to lead and expand a thriving competitive gymnastics program. The potential is limitless, and we are excited about welcoming an enthusiastic coach with a vision for development and success.

HAC began small in 2009 and has grown to over 500 students. Our programs include Gymtrix, a thriving developmental program, the Tree House Learning Center which includes a preschool and after-school as well as competitive gymnastics and cheerleading teams. We have well-established management and are looking to add a highly motivated leader who can seize the opportunity for growth and competitiveness with our team program. The potential is limitless, and we are excited about welcoming an enthusiastic coach with a vision for development and success at all levels.

Currently, there are just over 40 gymnasts in the Xcel program and Developmental Levels 3-9 with potential for immediate expansion. All teams consistently place among the top at state meets and we qualify athletes to regionals and western nationals every year.

Although we value competitive success our mission statement focuses on supporting the whole athlete and the life-lessons gymnastics teaches. It is crucial that the program manager supports this mission and works to maintain a positive and encouraging team culture.

This position is open until filled and we won't hesitate to add the right fit into our program at any time during the season. Get a sneak peek of the HAC programs at [hacmt.com](http://hacmt.com) or Facebook page 'Helena Athletic Club'. Please reach me at 406-431-5477 to discuss the position or to apply, send a cover letter and resume to [coachlaura@hacmt.com](mailto:coachlaura@hacmt.com).

Thank you for your time,

A handwritten signature in black ink that reads 'Laura Snellman'.

Laura Snellman  
President



Team Director  
Optionals Head Coach  
Contact: coachlaura@hacmt.com

## Schedule/Time Commitment

- Afternoon/evenings approx. 3:30-8:00 p.m.
- Mondays-Friday, 20-25 hrs/wk.
- Occasional full-day schedule
- Weekends as determined by team schedules
- Paid prep time and off-site duties/training, etc.

## Duties

- Provide safe, positive, enthusiastic and interactive supervision and coaching for competitive gymnastics team women's artistic Levels 3-10
- Plan training and daily schedules/rotations for team practices
- Assist with staff training including implementing proper progression in rec. levels
- Work with other staff to set training and meet schedules and assignments

## Performances

- Outstanding leadership and interaction with children ages 6-18 in a competitive and driven environment
- Positive student/group management and discipline
- Thoughtful communication with athletes, families and assistant coaches
- Consistent self-motivation, desire for personal growth and learning
- Provide engaged coaching, spotting with team members

## Qualifications

- Experience coaching within a team environment
- Gymnastics skills/knowledge Levels 1-10 with excellent spotting ability
- First Aid/CPR certification preferred
- USAG Safety Certified, Background Check, Safe Sport credentialed

## Compensation

- Salary commensurate with experience including paid travel, training and meets
- Bonuses available for special projects/events
- Private lesson scheduling available
- AFLAC supplemental insurance, Direct Deposit
- All HAC programs free of charge to immediate family members
- Caring, positive, high-energy, collaborative staff
- Family supportive environment and managers